



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>Christ College Rajkot</b>
• Name of the Head of the institution	<b>Dr. Yvonne Fernandes</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>9825218121</b>	
• Mobile No:	<b>9427164732</b>	
• Registered e-mail	<b>info@christcollegerajkot.edu.in</b>	
• Alternate e-mail	<b>principal@christcollegerajkot.edu.in</b>	
• Address	<b>Christ Campus, Rajkot, Vidya Niketan, Saurashtra University P.O., Rajkot</b>	
• City/Town	<b>Rajkot</b>	
• State/UT	<b>Gujarat</b>	
• Pin Code	<b>360005</b>	
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges	<b>Affiliated</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Urban</b>	

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Saurashtra University Rajkot
• Name of the IQAC Coordinator	Dr. Swati Doshi
• Phone No.	09427164732
• Alternate phone No.	09427164733
• Mobile	9426785739
• IQAC e-mail address	iqacchristcollegerajkot@gmail.com
• Alternate e-mail address	iqac@christcollegerajkot.edu.in
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://christcollegerajkot.edu.in/uploads/mainmenu/AQAR%202020-2021_20260612125458.pdf">https://christcollegerajkot.edu.in/uploads/mainmenu/AQAR%202020-2021_20260612125458.pdf</a>
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="#">no</a>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.89	2010	28/03/2010	27/03/2015

**6.Date of Establishment of IQAC**

17/08/2004

**7.Provide the list of funds by Central / State Government****UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional - Biotechnology, Bioinformatics, Microbiology, Chemistry, Physics	DBT Star College Strengthening Scheme	DBT	2020-2023	Nil

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	No File Uploaded	
<b>9. No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. Conducted Orientation Programme 2. Organised International Science Symposium 3. Organised international conference on 100 years of high modernism 4. Conducted activities under DBT Star College 5. Conducted workshop on IPR</p>		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
Conduct International science symposium	<p>online international science symposium was conducted on January 22&amp;23, 2022. The event was sponsored by GSBTM &amp; GUJCOST. The keynote speakers were Prof Martin J. Blaser and Prof Liu Bin. 435 delegates participated and presented research papers, which were published as the conference proceedings.</p>	

Conducted an international conference on 100 years of high modernism	the e-conference was conducted on August 07, 2021. Prof Sitanshu Yashchandra was the keynote speaker, 177 delegates participated, selected papers were published as an edited book
Orientation/ Induction - Freshers	Orientation cum induction programme was conducted faculty wise
Initiated new UG and PG programmes	Applied for new UG programme BA in Psychology and MSc Chemistry & MSc Physics
conduct Activities under DBT Star College- strengthening component	Awareness programme and outreach Programmes were conducted: Food additives, hemoglobin testing, health and hygiene, waste water treatment, protein purification, gene sequencing,
Conduct Swachhta Abhiyan	Swachhta Abhiyan was conducted on October 02, 2021 and also visit to Mahatma Gandhi Museum
Organise Spandan an interschool state level competition	Spandan was conducted on March 05, 2022, 436 participants
Conduct Faculty Development Programmes	Three FDP were conducted based on Research, technical advancement and motivational
Promotion of Research	Workshops and webinars were conducted
Conduct National Meet Vividha - Commerce and Management	Vividha was conducted on September 24, 2021, 144 delegates participated
Two Days National Workshop on IPR	Two days national workshop was conducted on July 22& 23, 2021, 151 participants
<b>13. Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2021-2022	14/02/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
not initiated	
<b>16. Academic bank of credits (ABC):</b>	
not initiated	
<b>17. Skill development:</b>	
Not Applicable	
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
Not applicable	
<b>19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>	
yes	
<b>20. Distance education/online education:</b>	
not applicable	

## Extended Profile

### 1. Programme

1.1 371

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1 1076

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 **NA**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **337**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 **51**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **51**

Number of Sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>371</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>1076</b>
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	<b>NA</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>337</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>51</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	51
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	30
Total number of Classrooms and Seminar halls	
4.2	36
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	165
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College prepares academic calendar in accordance to calendar prepared by the affiliating university every year. The calendar is inserted in the college planner that is circulated among staff and students. Moreover, the same is uploaded on the college website as well. In each stream and department, teachers prepare semester plans for all the theory and practical subjects that are allotted to them. Teaching happens in the classes according to the plan shown. The controlling mechanism is also in place which ensures that actual teaching takes place as per plan. For some subjects where different teaching methodology (other than lectures) plays a significant role, plan is made for teaching methodology also.

Moreover, time table is prepared for all classes at department level which ensures that all the subjects are taught according to credits assigned by the affiliating university. Time table is well documented and also communicated to students before semester begins.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Semester plans are made for curriculum delivery in classes. Subject teachers prepare these plans before semester begins, they are verified by the concerned head of the department and then approval is given by the principal. For every subject, planning is done unit wise and topic wise. All the faculty members are required to sign against the topic taught with date. In case of deviation between date planned and date the topic is taught in class, remarks are to be written. Two times in a semester, head does quality inspection whereby subjects where syllabus is lagging behind the plan are identified. Teachers teaching these subjects need to identify the reasons, they are evaluated and then remedial measures are taken to fill the gap between planning and actual teaching.

For internal evaluation, planning is done according to university assessment pattern. This assessment schedule specifies assignment submission dates and written test dates. Students are given assignment topics before minimum 15 days of assignment submission date. They are also provided with the reference material to write assignment. After 15 days of assignment submission, they are checked and students who have not submitted assignments or the ones who have not written them as per the requirement are identified and they are guided for the correction and submission. Retest is conducted for the students who fail to appear in the test due to some unavoidable reasons.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating** A. All of the above

**University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

15

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

10

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

150

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

150

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

as per the syllabus designed by the affiliating university, the institution integrates crosscutting issues relevant to professional ethics, Gender, Human Values, environment and sustainability

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

#### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

250

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

1920

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

263

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college is committed to providing a supportive and enriching academic experience for all learners, ensuring that students reach their fullest potential.

The learning levels are assessed through diagnostic tests to identify the academic strengths and weaknesses of students. These assessments include written tests and oral discussions or activity-based evaluations.

For Advanced learners, who quickly grasp concepts and often seek more challenges are provided opportunities to participate in advanced projects, research work, or competitions, and debates. They are guided by faculty members or experts in the field to explore topics beyond the standard curriculum. They are facilitated access to scholarly journals, specialized workshops, or higher-level courses to broaden their knowledge base. They are encouraged to lead study groups, peer tutoring, or community service projects to develop leadership skills.

For Slow learners, who require extra support to grasp academic content Remedial Classes, offering extra classes focused on revising fundamental concepts and providing personalized support are available. Peer-assisted learning model supervised by faculty members is practiced, wherein students work together and benefit from the insights and encouragement of their classmates. The faculty use educational software, visual aids, and interactive sessions to make learning more engaging and accessible.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
1076	51

File Description	Documents
Any additional information	No File Uploaded

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College uses student-centric methods like experiential learning, participative learning, and problem-solving methodologies to enhance learning experiences, shifting the focus from passive reception of information to active student engagement.

For Experiential Learning i.e. learning by doing, laboratory work and field studies is facilitated. In subjects like science, students perform experiments in labs or conduct field research, gaining hands-on experience that solidifies theoretical knowledge.

In social sciences or management courses, role-playing activities or simulations like business plan expose students to real-world situations and foster deeper understanding and develop problem-solving skills. Students are involved in community service projects that help them apply academic knowledge to solve societal problems, while also developing empathy and social responsibility.

Participative Learning is promoted through Group Discussions and Debates, Team-Based Projects, Workshops and Interactive Seminars and Flipped Classroom

Problem-solving methodologies practiced by the college include case Studies, Project-Based Learning (PBL), Brainstorming Sessions, etc.

These student-centric methods transform the traditional learning experience into an interactive, engaging, and skills-oriented process, preparing students to excel both academically and professionally.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools to enhance the teaching-learning process, making it more interactive, engaging, and effective. Faculty use digital resources like smart boards, projectors, and multimedia presentations are commonly used to simplify complex concepts through visuals and animations. Platforms such as Google Classroom are used to facilitate blended learning, allowing teachers to share resources, conduct quizzes, and engage students in discussions, even outside traditional classroom settings.

Teachers use e-learning tools like educational videos, simulations, and virtual labs to provide experiential learning opportunities. The faculty also use gamified quizzes and real-time feedback.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

2.3.3.1 - Number of mentors

51

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

29

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

551

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college's internal assessment mechanism is designed to be transparent and robust, ensuring fairness and consistency. Assessments are conducted regularly and to evaluate students' academic performance comprehensively.

In the beginning of the academic term, students are informed about the assessment schedule, criteria, and weightage of each component. The faculty share detailed guidelines to clarify expectations for assignments, projects, quizzes, and exams. The faculty explain the basis of scores, giving the students an opportunity to seek clarifications and address any concerns they may have.

The assessment process includes continuous and summative evaluations, conducted at regular intervals throughout the semester. Continuous assessments involve class tests, surprise quizzes, group projects, and presentations. The frequency on internal assessment ensures ongoing engagement and helps track students' progress effectively.

A variety of modes are used to cater to different learning styles and skills. Written exams are conducted to assess theoretical knowledge, and practical assessments and project work evaluate application and problem-solving abilities. Group discussions and presentations are conducted to promote communication skills and collaborative learning.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances of internal examination are dealt with by the examination committee, concerned faculty, head of department and the principal of the college

The college has a well-defined, transparent, and efficient mechanism to address internal examination-related grievances, ensuring that students' concerns are handled fairly and promptly. The grievance redressal system aims to maintain academic integrity and student satisfaction.

The procedure for filing grievances is clearly communicated to students through orientation sessions, and class interaction. Students are informed about the types of grievances that can be raised, such as errors in marks calculation, discrepancies in question paper patterns, or unfair evaluation.

The college ensures a time-bound approach to resolving grievances. Once a student submits a complaint, it is acknowledged promptly, and an investigation begins within a specified timeframe. The examination grievance committee, comprising faculty members and reviews the case objectively. The committee works efficiently to investigate, verify facts, and resolve the issue, usually within a set number of days.

The process is designed to be student-friendly wherein the students submit their grievances in person. Regular updates are provided to the complainant about the status of their grievance. If necessary, students may be called for a discussion or hearing to provide further insights. After thorough review, decisions are communicated transparently, and corrective actions, such as mark corrections or re-evaluation, are taken as required.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College ensures that both teachers and students are well aware of the stated program and course outcomes of the various programs offered, promoting a clear understanding of educational objectives and expected achievements.

Teachers are made familiar with the program and course outcomes through orientation sessions, faculty development programs, and departmental meetings. Faculty members also participate in curriculum planning and review sessions.

Students are informed about the program and course outcomes during induction programs and at the start of each course. These outcomes are clearly stated in course syllabi, which are shared with students. Teachers emphasize these outcomes in their teaching, helping students understand how each topic or assignment contributes to achieving the broader goals of the program.

Program and course outcomes are made accessible through the university website, learning management systems (LMS), and departmental notice boards.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of course outcomes is determined from feedback, placements and results.

The College has a systematic process in place to evaluate the attainment of program outcomes (POs) and course outcomes (COs), ensuring that the educational objectives are met and continuously improved.

Evaluation Methods, both direct and indirect are used to evaluate

the attainment of outcomes. Direct Assessment involves measuring students' performance through various academic activities and assessments aligned with the stated outcomes. Results from internal assessments, mid-term exams, and final exams are analyzed to determine how well students have achieved the course outcomes. Performance on assignments, lab work, group projects, and presentations is evaluated to assess the application of theoretical knowledge and practical skills. In courses that include laboratory or fieldwork, students are assessed on their ability to apply concepts practically, which contributes to evaluating specific outcomes.

Indirect Assessment involves gathering feedback from students, alumni, employers, and faculty to evaluate the effectiveness of the program and course outcomes.

Collected data from assessments are analyzed to measure the level of attainment of each outcome. The university results, progression to higher studies and placement help to determine attainment of objectives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

283

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[www.christcollegerajkot.edu.in](http://www.christcollegerajkot.edu.in)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

nil

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the**

year

### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

20

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

## 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Department of Biotechnology and Bioinformatics in collaboration B T Savani Kidney Hospital& Kundariya Cancer Prevention Foundation, Rajkot visited Aangan wadi of Parapipdaiya village on October 11, 2022, and December 1, 2021 at Annadpar for conducting the hemoglobin and blood group testing of the village people. Through the awareness program 51+205 people of the both the village participated and took the advantage of the above program. Students of third year biotechnology helped in assisting doctors of Kundariya Foundation. Awareness program on health and hygiene was conducted in collaboration with Pragya Education and Charitable Trust (NGO) and Christ College, Rajkot for the under privilege young student of the society. Cancer Awareness program (Cervical) was conducted at Annadpar for the young girl student of the village.

Department of Microbiology has organized Poster presentation competition on "Gender equality" for the students of various colleges. The objective was sensitizing is students regarding social issue of Gender inequality. Scitoon Competition on the theme "Consequences of Global Warming was conducted to make aware students for the environmental issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

10

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

255

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution is equipped with infrastructure and physical facilities to support a conducive teaching-learning environment

The classrooms are spacious, well-lit, and properly ventilated to create a comfortable learning atmosphere. Many classrooms are equipped with ICT tools, such as smart boards, projectors, and audio-visual systems, to facilitate interactive and engaging

teaching sessions.

The institution has dedicated well-equipped science laboratories for physics, chemistry, microbiology, biotechnology, bioinformatics and other sciences, furnished with the latest instruments and safety measures. Computer science has its own specialized labs that are equipped with high-speed internet, advanced software, and adequate workstations to support programming, simulations, and data analysis as per the syllabus. Campus-wide high-speed internet connectivity enables seamless access to online resources.

The library is fully automated with a vast collection of books, journals, e-resources, and reference materials. Comfortable and quiet reading areas are available for students to study and conduct research in a focused setting.

Additional facilities like Seminar Halls and Auditoriums are used for guest lectures, workshops, and cultural events, providing a platform for students to engage in various extracurricular activities.

The college ensures that all facilities are regularly maintained and upgraded to meet academic and technological advancements. Feedback from students and faculty is considered to improve infrastructure continually, ensuring a dynamic and supportive learning environment

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has well-developed facilities to support cultural activities, sports, and physical wellness. These facilities encourage active participation in extracurricular activities, helping students balance academic pursuits with physical fitness and creative expression.

The College has a spacious auditorium and performance halls equipped with advanced lighting and sound systems. These venues

host cultural events, such as dance and music performances, drama competitions, and festivals, providing a platform for students to showcase their talents.

An open-air amphitheatre serves as a hub for cultural events, including open-mic sessions, and theatre performances, fostering a vibrant and creative campus atmosphere.

The college has a well-maintained sports complex with facilities for various outdoor sports, such as football, cricket, basketball, volleyball, and athletics. The spacious grounds are equipped with necessary infrastructure, like goalposts, nets, and running tracks, to support team and individual sports activities. For indoor games, the campus has a multipurpose sports hall that accommodates table tennis, badminton, chess, and carrom.

Well-constructed tennis and basketball courts encourage students to participate in regular practice sessions and inter-collegiate tournaments.

The campus gymnasium is equipped with fitness equipment, including treadmills, weightlifting machines, and free weights. The yoga center provides a serene and calming environment for practicing yoga and meditation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### **4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

25

##### **4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

25

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

354117

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is fully automated

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.1

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

150

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a system administrator who is responsible for upgrading and maintaining IT infrastructure, ensuring that students and faculty have access to the latest technology and reliable connectivity.

The college has a robust Wi-Fi network that covers all areas of the campus, including classrooms, libraries, laboratories, and common areas. The Wi-Fi network is designed to provide high-speed internet connectivity, accommodating the bandwidth needs of online learning, research, and various digital activities.

The college follows a structured approach to regularly review and upgrade its IT facilities.

Computer labs and learning spaces are equipped with the latest hardware and software as per the requirement of the curriculum.

The system administrator assists students and faculty with any technical issues they may encounter. Workshops and training sessions are conducted to help users maximize their use of IT facilities. This includes training on software applications, cybersecurity awareness, and effective use of digital resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

165

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

#### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

### 28.2

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has systems and procedures to maintain and utilize its physical, academic, and support facilities, including laboratories, libraries, sports complexes, computers, and classrooms.

Routine inspections of all facilities, including classrooms, laboratories, libraries, and sports complexes, are conducted by the maintenance cell. Maintenance staff are responsible for identifying and addressing any issues, such as repairs, cleanliness, and equipment functionality. A preventive maintenance schedule is in place for all facilities to ensure that equipment and infrastructure are routinely serviced.

The institution employs effective timetable to manage the use of classrooms, laboratories, and sports facilities.

For the use of common infrastructure, booking system is in place to reserve space facilitating organized and equitable use of these resources.

The library functions in a systematic manner, with cataloguing and indexing systems for easy access to books, journals, and other resources. Library staff are available to assist students in finding materials and using library services effectively.

The college has established protocols for laboratory safety, equipment handling, and waste disposal

The sports complex, managed by PTI is regularly maintained, with fields, courts, and equipment inspected and repaired as and when necessary.

The IT support for computers and technology resources is provided by the system administrator.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

154

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

8

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

65

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

3

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

120

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

3

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

53

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college actively promotes student representation and engagement across a wide range of administrative, co-curricular, and extracurricular activities, fostering an environment of collaboration and inclusivity. Students have the opportunity to participate in decision-making processes through structured platforms ensuring that their voices are heard and considered in institutional development.

On the co-curricular front, students participate in academic clubs, research committees, and departmental associations, engaging in activities that complement their academic learning. These opportunities enhance critical thinking, leadership, and problem-solving skills, preparing them for future professional challenges.

Extracurricular involvement is equally emphasized through various sports teams, cultural groups, and special interest clubs. Students organize and participate in festivals, competitions, and community service projects, promoting a sense of camaraderie and social responsibility. The college encourages student-led initiatives and provides mentorship and resources to bring their ideas to fruition.

Overall, by integrating students into key institutional processes, the college nurtures leadership, accountability, and a sense of belonging, empowering students to contribute meaningfully to campus life and beyond.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has an Alumni Association that is yet to be registered.

The Alumni Association facilitates networking opportunities for current students and recent graduates, connecting them with alumni who can provide guidance, internships, and job placements. This networking can be instrumental in helping students launch their careers. Alumni engage in mentorship programs, offering their expertise and experience to current students. This guidance helps students navigate academic challenges and prepares them for the professional world by providing insights into industry expectations and career development.

Alumni conduct guest lectures, workshops, and seminars, sharing their knowledge and experiences. This enriches the curriculum and provides students with practical insights into their fields of study.

The Association organizes various events such as reunions and networking events which foster a sense of community among alumni and encourage their ongoing involvement with the institution. These events often raise funds that directly benefit the institution.

Alumni serve as ambassadors for the college, promoting its achievements and values within their networks. Their advocacy can attract prospective students and foster partnerships with other organizations. Alumni are encouraged to provide feedback on their

experiences and suggestions for institutional improvement, fostering a collaborative relationship between the institution and its graduates.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Top Management determines the vision and mission, and on this basis the quality policy of the College is formulated. The Management provides necessary support in making and maintaining a productive and creative environment by suitable policy decisions, ensuring adequate academic autonomy and providing the adequate staff for planning and executing all activities and programmes. The Top Management gives freedom and flexibility to the principal to lead all the academic activities of the College. The College functions under the leadership of the principal who gives impetus to all the academic and non-academic activities of the College. The principal as the executive head of the Institution executes the orders, circular and notices received from UGC, state government, affiliating university and the Management. On the recommendation of the Principal, the Top Management ensures availability of qualified faculty members to teach various subjects. The principal coordinates and monitors all the academic, co-curricular and extra-curricular activities of the College. The principal, the administrative head of the Institution, frames various committees and empowers them for smooth conduct of all the activities of the College. The principal acts as a liaison officer between the Management, the faculty members and the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes a culture of decentralized and participative management.

- The IQAC provides suggestions for improving the overall functioning of the College
- As the chairperson of IQAC, the Principal ensures that the implementation of quality policy is in line with the vision and mission and helps in planning, implementing and monitoring the quality parameters for the activities of the College.
- The Head of the Department in consultation with the department staff is responsible for the academic activities and for the smooth conduct and functioning of the day-to-day activities of the department. Designing of value added/certificate courses are discussed at the department meeting. The decisions are forwarded to the IQAC.
- Faculty members, as class-in-charge coordinate the day-to-day functioning of the class.
- The vision of the institute is also translated through the activities of various clubs, associations and cells that are coordinated by faculty members who in consultation with the student coordinators plan and organize various extra-curricular activities and activities.
- The faculty members are given the freedom to plan out various academic /non-academic activities and the responsibility to ensure that the events are conducted in tune with the vision and mission of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College has a perspective plan for its development. The aspects considered for inclusion are: curriculum development, teaching-learning process, research and development, student support and welfare, infrastructural development, community service, branding and availability of human resource. The perspective plan is reviewed by the Management at the end of each academic year and where necessary measures for improvement and increasing efficiency are considered.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Bishop of the Diocese is the President of the Trust and the Chairman of the Governing Body/Management Committee of the College. The Campus Director is present on the Campus 24x7. The College functions under the leadership of the Principal. The principal executes the orders, circular and notices received from UGC, state government, affiliating university and the Management. The principal coordinates and monitors all the academic, co-curricular and extra-curricular activities of the College. The College has a functional IQAC comprising of the Principal, Heads of departments, some senior faculty members and the Management representative. The Head of the Department in consultation with the department staff is responsible for the functioning of the day-to-day activities of the department. Faculty members are nominated as class-in-charge to coordinate the day-to-day functioning of the class. The Principal frames various committees coordinated by faculty members who in consultation with the student coordinators / student executive committee ensure smooth conduct of all the activities of the College. The Administrative office is headed by the Office superintendent. Recruitment of qualified faculty members and other staff is done by the Management. The College has a Procedure Manual, Work Instructions and Guidelines for all

concerned.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Though the College is a self-financed college, the following welfare schemes are available to teaching and non-teaching staff in the College.

- Promotion to higher grades and positions
- Fee concession to employees' children studying on Christ campus
- Provident Fund for non-teaching staff
- Short term loan through Christ Employees' Credit Society for all employees
- Transportation facility is made available to staff.
- Separate canteen for the staff members
- Individual cubicles for each faculty member
- Celebration of special occasions like Christmas, Navratri,

- •
- College organizes fully sponsored staff tour once every three years.
- Faculty Development Committee - Programmes organized
- Leave granted- CL, SL, Maternity, sabbatical, EL
- Duty Leave - Conferences / Workshops
- Duty leaves to attend OP/ RC/ STTP
- Early time off on need basis
- Paid vacations even for adhoc staff members
- Staff members are permitted to render their services as visiting faculty member to university and other institutes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College has a Performance appraisal system in place for the staff.

- The College has a formal staff-appraisal system collected by

the Management.

- Staff members also do a self-appraisal
- The Management uses this data along with information obtained from other sources for the performance appraisal of the staff.
- Feedback collected from students and analysed by the feedback committee is an important source of performance appraisal of the staff predominantly on effectiveness in teaching-learning.
- The Director and the Principal are present at all events and activities of the college and get first-hand information on the participation and involvement of the staff in the activities of the college
- CCTV camera located at strategic points on the campus also helps in monitoring
- Through regular interaction with the staff members and the heads of departments the Director and the Principal avail information on the performance and participation of staff members in various events / activities.
- Based on the review of the performance appraisal reports corrective measures are communicated by the principal to the staff members on a one to one basis. Names of staff members and departments which perform well are mentioned in the staff meetings and appreciated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Accounts are audited every year by internal and external auditors. The institution submits the audited report to the funding bodies on completion of the sponsored events and at the close of the financial year. These audited statements are made available to all on demand. The internal auditing is done by a Certified Chartered Accountant At the College level, the accounts are audited regularly. The external auditors visit the College half-yearly and conduct the audit. The audit report is presented on the completion of the audit at the end of the financial year. The Office

Superintendent and the store in charge perform financial audits of clubs and associations to ensure fairness and transparency

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being self-financed the College does not receive any grant and hence strives hard for the mobilization of funds. The major sources of finance are the fees collected from students, sponsored conferences / seminars/ symposium and UGC funded research projects (College is 12B & 2f recognized by UGC). For the optimal utilization of the resources, the governing body which includes a financial committee lead by a finance officer prepares a budget for the academic year. Before the commencement of the academic year, each department prepares a list of requirements including infrastructural requirements, laboratory requirements and books and the same is submitted to the purchase in-charge after the approval of the principal. Depending on the availability of funds and the urgency of the requirement, the priorities are worked on and submitted to the management for approval. The Purchase officer in consultation with the finance officer ensures that the laboratory equipments and instruments with the right specifications are procured at the best prices. The librarian

ensures the purchase of books, journals and magazines at an optimal price. The ICT requirements and purchases are made through the System Administrator of the Campus

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College has a functional IQAC since 2004. The IQAC is the decision-making body in terms of the academic, extra-curricular activities, student welfare as well as quality enhancement and quality sustenance measures. Meetings are held twice a term to evaluate the attainment of the quality objectives and to plan strategies for quality assurance. The institutional policy with regards to quality assurance is academic excellence, inculcating values together with quality learning and equipping the young generation to be an asset to the community and nation at large. The IQAC functions as per the guidelines of NAAC and has contributed in institutionalizing the quality assurance processes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a mechanism to review the teaching learning process

- As per the academic calendar provided by the IQAC, workload and time table is prepared by the departments and approved by the Principal.
- Accordingly each faculty members prepares a semester academic and practical plan which is verified by the HoD and

approved by the Principal.

- The implementation of the timetable is monitored through CCTV camera and Quality inspection.
- A contingency plan is worked out in case of a faculty being on leave and it is also approved by the Principal.
- Quality inspection checks for syllabus completion are conducted by heads of departments twice in a semester and accordingly reported to the Principal.
- Feedback on teaching learning process is collected from the students and analysed by the feedback committee. Each faculty is given a copy of the feedback by the Principal with appropriate comments.
- The University results are analysed semester wise and subject wise to ensure effectiveness of academic programmes and attainment of the learning outcomes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College implements measures aimed at promoting gender equity, fostering an inclusive environment, and addressing gender-related issues within the academic community, through Aarohan the Women Cell of the college. Workshops and seminars focusing on gender sensitivity, women's rights, and gender equity issues are organised. Speakers and experts in gender studies and women's empowerment are invited to provide diverse perspectives and insights.

Anti-harassment policies are in place to create a safe and respectful environment for all. These policies include clear reporting mechanisms for grievances and measures to ensure a thorough investigation of complaints. The Women's Cell - Aarohan focuses on addressing issues specific to female students and staff. Mentorship initiatives are established to support female students in their academic and professional journeys.

The college actively promotes the participation of women in leadership roles, both in academic and administrative positions. Women are represented on committees and decision-making bodies. The recruitment process is designed to encourage diversity, with a focus on attracting female candidates for faculty and administrative positions.

The institution ensures that safe spaces are available for female students, including designated lounges or areas for relaxation and study.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

#### 7.1.2 - The Institution has facilities for alternate sources of energy and energy

D. Any 1 of the above

**conservation measures Solar energy  
Biogas plant Wheeling to the Grid Sensor-  
based energy conservation Use of LED bulbs/  
power efficient equipment**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

All forms of wastes are disposed periodically

Hazardous chemicals from laboratories are neutralized before disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for** A. Any 4 or All of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies**

**C. Any 2 of the above**

**of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college fosters an inclusive environment that focusses on cultural, regional, linguistic, communal, socioeconomic, and other diversities. To promote tolerance and harmony, the institution organizes activities like discussions, role-playing, and presentations, enabling students and staff to learn about and appreciate different cultures, traditions, and lifestyles. These events cultivate empathy and mutual respect among community members.

Cultural celebrations, such as Navratri and Onam, highlight diverse customs and promote cultural awareness. The college recognizes the linguistic diversity of its students by offering language courses and support groups to ensure non-native speakers can thrive academically. Multilingual resources, including translated materials and bilingual staff support, further aid students in overcoming language barriers. Faculty are encouraged to use inclusive teaching practices, accommodating diverse learning styles and fostering an engaging learning environment.

Counselling services tailored to the needs of diverse backgrounds provide mental health and cultural support, with trained counsellors addressing unique challenges faced by students. Student-led clubs representing various cultural, linguistic, and socioeconomic groups foster a sense of belonging and facilitate cultural exchange on campus.

The college also empowers women through mentorship programs, workshops, and leadership training, reinforcing gender equity and

challenging stereotypes. Overall, the institution prioritizes respect, safety, and inclusivity for all students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The NCC of the college plays a lead role in sensitization of students to the constitutional obligations, values, rights, duties, and responsibilities of citizens.

The first-year students and newly recruited staff participate in orientation sessions that include information about constitutional values and civic responsibilities. These programs lay the groundwork for understanding individual rights and the importance of fulfilling duties as citizens.

The college observes national days, such Republic Day and Independence Day, with programs that highlight the significance of the Constitution. These celebrations foster a sense of national pride and remind students and staff of their collective responsibilities as citizens.

Kargil Vijay Diwas is commemorated to pay respects to the martyrs of the Kargil war and to promote citizenship. Activities that promote cultural understanding and respect for diversity are encouraged, reinforcing the constitutional value of equality and the duty to foster harmony among different communities.

The college conducts awareness campaigns to disseminate information about constitutional rights and responsibilities. Awareness sessions are held to educate students and staff about their rights under the Constitution and also to address responsibilities, such as respect for others' rights and adherence to laws.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Through the celebration of national and international commemorative days, events, and festivals, the college promotes a culture of awareness, respect, and appreciation for diversity.

The college commemorates India's independence (August 15) with flag hoisting ceremonies and speeches that reflect on the significance of freedom and the sacrifices made by freedom fighters. The celebration of Republic Day (January 26) includes a formal assembly where the national flag is unfurled. The parade and shows by NCC of the college mark the celebration of the day.

The college observes Gandhi Jayanti (October 2) by organizing activities centered on the principles of non-violence, truth, and social justice advocated by Mahatma Gandhi. Kargil Vijay Diwas (July 26) is commemorated to pay respects to the martyrs of the Kargil war. A bike rally, throughout the city, by the NCC of our college creates a greater awareness among the local community as well.

Aarohan-the Women Cell of the college takes a lead in celebrating International Women's Day (March 8) by organizing activities focusing on women's empowerment, gender equality, and issues faced by women in society.

Celebrations for major festivals from different cultures and religions like Navratri, Diwali, Christmas, Pongal are organized.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1: Promoting Student Involvement in Organizing Activities

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is committed to holistic education through diverse outreach and student development programs designed to foster leadership, social responsibility, and personal and academic growth. Students actively engage in community service activities, including health camps, literacy drives, and environmental conservation projects. Initiatives like tree plantation drives, plastic waste awareness campaigns, and clean-up operations promote sustainability and environmental consciousness.

To enhance academic learning, the college organizes workshops, seminars, and guest lectures by experts, and specialized training programs to prepare students for competitive job markets and higher studies. Participation in research projects, science fairs, and innovation challenges cultivates a culture of inquiry and discovery. Skill development programs, such as communication skills workshops, leadership training, and career guidance, equip students for professional success. Mock interviews, resume writing sessions, and industry-specific training modules bridge the gap between academia and industry.

The college emphasizes emotional well-being by offering programs on stress management, emotional intelligence, and work-life balance. Cultural clubs, sports teams, and artistic activities provide platforms to nurture creativity, teamwork, and a competitive spirit. Leadership programs offer opportunities to lead projects, organize events, and engage in student governance, developing future leaders. Overall, these initiatives create a nurturing environment, empowering students to contribute meaningfully to society.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College prepares academic calendar in accordance to calendar prepared by the affiliating university every year. The calendar is inserted in the college planner that is circulated among staff and students. Moreover, the same is uploaded on the college website as well. In each stream and department, teachers prepare semester plans for all the theory and practical subjects that are allotted to them. Teaching happens in the classes according to the plan shown. The controlling mechanism is also in place which ensures that actual teaching takes place as per plan. For some subjects where different teaching methodology (other than lectures) plays a significant role, plan is made for teaching methodology also.

Moreover, time table is prepared for all classes at department level which ensures that all the subjects are taught according to credits assigned by the affiliating university. Time table is well documented and also communicated to students before semester begins.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Semester plans are made for curriculum delivery in classes. Subject teachers prepare these plans before semester begins, they are verified by the concerned head of the department and then approval is given by the principal. For every subject, planning is done unit wise and topic wise. All the faculty members are required to sign against the topic taught with date. In case of deviation between date planned and date the topic is taught in class, remarks are to be written. Two times in a semester, head does quality inspection whereby subjects

where syllabus is lagging behind the plan are identified. Teachers teaching these subjects need to identify the reasons, they are evaluated and then remedial measures are taken to fill the gap between planning and actual teaching.

For internal evaluation, planning is done according to university assessment pattern. This assessment schedule specifies assignment submission dates and written test dates. Students are given assignment topics before minimum 15 days of assignment submission date. They are also provided with the reference material to write assignment. After 15 days of assignment submission, they are checked and students who have not submitted assignments or the ones who have not written them as per the requirement are identified and they are guided for the correction and submission. Retest is conducted for the students who fail to appear in the test due to some unavoidable reasons.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
15	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
10	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
150	
<b>1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year</b>	
150	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

as per the syllabus designed by the affiliating university, the institution integrates crosscutting issues relevant to professional ethics, Gender, Human Values, environment and sustainability

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

250

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

1920

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

263

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college is committed to providing a supportive and enriching academic experience for all learners, ensuring that students reach their fullest potential.

The learning levels are assessed through diagnostic tests to identify the academic strengths and weaknesses of students. These assessments include written tests and oral discussions or activity-based evaluations.

For Advanced learners, who quickly grasp concepts and often seek more challenges are provided opportunities to participate in advanced projects, research work, or competitions, and debates. They are guided by faculty members or experts in the field to explore topics beyond the standard curriculum. They are facilitated access to scholarly journals, specialized workshops, or higher-level courses to broaden their knowledge base. They are encouraged to lead study groups, peer tutoring, or community service projects to develop leadership skills.

For Slow learners, who require extra support to grasp academic content Remedial Classes, offering extra classes focused on revising fundamental concepts and providing personalized support are available. Peer-assisted learning model supervised by faculty members is practiced, wherein students work together and benefit from the insights and encouragement of their classmates. The faculty use educational software, visual aids, and interactive sessions to make learning more engaging and accessible.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
1076	51

File Description	Documents
Any additional information	No File Uploaded

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College uses student-centric methods like experiential learning, participative learning, and problem-solving methodologies to enhance learning experiences, shifting the focus from passive reception of information to active student engagement.

For Experiential Learning i.e. learning by doing, laboratory work and field studies is facilitated. In subjects like science, students perform experiments in labs or conduct field research, gaining hands-on experience that solidifies theoretical knowledge.

In social sciences or management courses, role-playing activities or simulations like business plan expose students to real-world situations and foster deeper understanding and develop problem-solving skills. Students are involved in community service projects that help them apply academic knowledge to solve societal problems, while also developing empathy and social responsibility.

Participative Learning is promoted through Group Discussions and Debates, Team-Based Projects, Workshops and Interactive Seminars and Flipped Classroom

Problem-solving methodologies practiced by the college include case Studies, Project-Based Learning (PBL), Brainstorming Sessions, etc.

These student-centric methods transform the traditional learning experience into an interactive, engaging, and skills-oriented process, preparing students to excel both academically and professionally.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools to enhance the teaching-learning process, making it more interactive, engaging, and effective. Faculty use digital resources like smart boards, projectors, and multimedia presentations are commonly used to simplify complex concepts through visuals and animations. Platforms such as Google Classroom are used to facilitate blended learning, allowing teachers to share resources, conduct quizzes, and engage students in discussions, even outside traditional classroom settings.

Teachers use e-learning tools like educational videos, simulations, and virtual labs to provide experiential learning opportunities. The faculty also use gamified quizzes and real-time feedback.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

51

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

29

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

551	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>The college's internal assessment mechanism is designed to be transparent and robust, ensuring fairness and consistency. Assessments are conducted regularly and to evaluate students' academic performance comprehensively.</p> <p>In the beginning of the academic term, students are informed about the assessment schedule, criteria, and weightage of each component. The faculty share detailed guidelines to clarify expectations for assignments, projects, quizzes, and exams. The faculty explain the basis of scores, giving the students an opportunity to seek clarifications and address any concerns they may have.</p> <p>The assessment process includes continuous and summative evaluations, conducted at regular intervals throughout the semester. Continuous assessments involve class tests, surprise quizzes, group projects, and presentations. The frequency on internal assessment ensures ongoing engagement and helps track students' progress effectively.</p> <p>A variety of modes are used to cater to different learning styles and skills. Written exams are conducted to assess theoretical knowledge, and practical assessments and project work evaluate application and problem-solving abilities. Group discussions and presentations are conducted to promote communication skills and collaborative learning.</p>	

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The grievances of internal examination are dealt with by the examination committee, concerned faculty, head of department and the principal of the college

The college has a well-defined, transparent, and efficient mechanism to address internal examination-related grievances, ensuring that students' concerns are handled fairly and promptly. The grievance redressal system aims to maintain academic integrity and student satisfaction.

The procedure for filing grievances is clearly communicated to students through orientation sessions, and class interaction. Students are informed about the types of grievances that can be raised, such as errors in marks calculation, discrepancies in question paper patterns, or unfair evaluation.

The college ensures a time-bound approach to resolving grievances. Once a student submits a complaint, it is acknowledged promptly, and an investigation begins within a specified timeframe. The examination grievance committee, comprising faculty members and reviews the case objectively. The committee works efficiently to investigate, verify facts, and resolve the issue, usually within a set number of days.

The process is designed to be student-friendly wherein the students submit their grievances in person. Regular updates are provided to the complainant about the status of their grievance. If necessary, students may be called for a discussion or hearing to provide further insights. After thorough review, decisions are communicated transparently, and corrective actions, such as mark corrections or re-evaluation, are taken as required.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College ensures that both teachers and students are well aware of the stated program and course outcomes of the various programs offered, promoting a clear understanding of educational objectives and expected achievements.

Teachers are made familiar with the program and course outcomes through orientation sessions, faculty development programs, and departmental meetings. Faculty members also participate in curriculum planning and review sessions.

Students are informed about the program and course outcomes during induction programs and at the start of each course. These outcomes are clearly stated in course syllabi, which are shared with students. Teachers emphasize these outcomes in their teaching, helping students understand how each topic or assignment contributes to achieving the broader goals of the program.

Program and course outcomes are made accessible through the university website, learning management systems (LMS), and departmental notice boards.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of course outcomes is determined from feedback,

placements and results.

The College has a systematic process in place to evaluate the attainment of program outcomes (POs) and course outcomes (COs), ensuring that the educational objectives are met and continuously improved.

Evaluation Methods, both direct and indirect are used to evaluate the attainment of outcomes. Direct Assessment involves measuring students' performance through various academic activities and assessments aligned with the stated outcomes. Results from internal assessments, mid-term exams, and final exams are analyzed to determine how well students have achieved the course outcomes. Performance on assignments, lab work, group projects, and presentations is evaluated to assess the application of theoretical knowledge and practical skills. In courses that include laboratory or fieldwork, students are assessed on their ability to apply concepts practically, which contributes to evaluating specific outcomes.

Indirect Assessment involves gathering feedback from students, alumni, employers, and faculty to evaluate the effectiveness of the program and course outcomes.

Collected data from assessments are analyzed to measure the level of attainment of each outcome. The university results, progression to higher studies and placement help to determine attainment of objectives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

283

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[www.christcollegerajkot.edu.in](http://www.christcollegerajkot.edu.in)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

nil

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers

**published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

20

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Department of Biotechnology and Bioinformatics in collaboration B T Savani Kidney Hospital& Kundariya Cancer Prevention Foundation, Rajkot visited Aangan wadi of Parapipdaiya village on October 11, 2022, and December 1, 2021 at Annadpar for conducting the hemoglobin and blood group testing of the village people. Through the awareness program 51+205 people of the both the village participated and took the advantage of the above program. Students of third year biotechnology helped in assisting doctors of Kundariya Foundation. Awareness program on health and hygiene was conducted in collaboration with Pragya Education and Charitable Trust (NGO) and Christ College, Rajkot for the under privilege young student of the society. Cancer Awareness program (Cervical) was conducted at Annadpar for the young girl student of the village.

Department of Microbiology has organized Poster presentation competition on "Gender equality" for the students of various colleges. The objective was sensitizing is students regarding social issue of Gender inequality. Scitoon Competition on the theme "Consequences of Global Warming was conducted to make aware students for the environmental issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

255

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution is equipped with infrastructure and physical facilities to support a conducive teaching-learning environment

The classrooms are spacious, well-lit, and properly ventilated to create a comfortable learning atmosphere. Many classrooms are equipped with ICT tools, such as smart boards, projectors, and audio-visual systems, to facilitate interactive and engaging teaching sessions.

The institution has dedicated well-equipped science laboratories for physics, chemistry, microbiology, biotechnology, bioinformatics and other sciences, furnished with the latest instruments and safety measures. Computer science has its own specialized labs that are equipped with high-speed internet, advanced software, and adequate workstations to support programming, simulations, and data analysis as per the syllabus. Campus-wide high-speed internet connectivity enables seamless access to online resources.

The library is fully automated with a vast collection of books, journals, e-resources, and reference materials. Comfortable and quiet reading areas are available for students to study and conduct research in a focused setting.

Additional facilities like Seminar Halls and Auditoriums are used for guest lectures, workshops, and cultural events, providing a platform for students to engage in various extracurricular activities.

The college ensures that all facilities are regularly maintained and upgraded to meet academic and technological advancements. Feedback from students and faculty is considered to improve infrastructure continually, ensuring a dynamic and supportive learning environment

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor,

outdoor), gymnasium, yoga centre etc.

The college has well-developed facilities to support cultural activities, sports, and physical wellness. These facilities encourage active participation in extracurricular activities, helping students balance academic pursuits with physical fitness and creative expression.

The College has a spacious auditorium and performance halls equipped with advanced lighting and sound systems. These venues host cultural events, such as dance and music performances, drama competitions, and festivals, providing a platform for students to showcase their talents.

An open-air amphitheatre serves as a hub for cultural events, including open-mic sessions, and theatre performances, fostering a vibrant and creative campus atmosphere.

The college has a well-maintained sports complex with facilities for various outdoor sports, such as football, cricket, basketball, volleyball, and athletics. The spacious grounds are equipped with necessary infrastructure, like goalposts, nets, and running tracks, to support team and individual sports activities. For indoor games, the campus has a multipurpose sports hall that accommodates table tennis, badminton, chess, and carrom.

Well-constructed tennis and basketball courts encourage students to participate in regular practice sessions and inter-collegiate tournaments.

The campus gymnasium is equipped with fitness equipment, including treadmills, weightlifting machines, and free weights. The yoga center provides a serene and calming environment for practicing yoga and meditation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

25	
<b>4.1.3.1 - Number of classrooms and seminar halls with ICT facilities</b>	
25	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>
<b>4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)</b>	
<b>4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)</b>	
354117	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>
<b>4.2 - Library as a Learning Resource</b>	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
Library id fully automated	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>E. None of the above</b>
--	-----------------------------

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### **4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

##### **4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.1**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### **4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

##### **4.2.4.1 - Number of teachers and students using library per day over last one year**

**150**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### **4.3 - IT Infrastructure**

## 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a system administrator who is responsible for upgrading and maintaining IT infrastructure, ensuring that students and faculty have access to the latest technology and reliable connectivity.

The college has a robust Wi-Fi network that covers all areas of the campus, including classrooms, libraries, laboratories, and common areas. The Wi-Fi network is designed to provide high-speed internet connectivity, accommodating the bandwidth needs of online learning, research, and various digital activities.

The college follows a structured approach to regularly review and upgrade its IT facilities.

Computer labs and learning spaces are equipped with the latest hardware and software as per the requirement of the curriculum.

The system administrator assists students and faculty with any technical issues they may encounter. Workshops and training sessions are conducted to help users maximize their use of IT facilities. This includes training on software applications, cybersecurity awareness, and effective use of digital resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## 4.3.2 - Number of Computers

165

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

## 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

#### 28.2

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has systems and procedures to maintain and utilize its physical, academic, and support facilities, including laboratories, libraries, sports complexes, computers, and classrooms.

Routine inspections of all facilities, including classrooms, laboratories, libraries, and sports complexes, are conducted by the maintenance cell. Maintenance staff are responsible for identifying and addressing any issues, such as repairs, cleanliness, and equipment functionality. A preventive maintenance schedule is in place for all facilities to ensure that equipment and infrastructure are routinely serviced.

The institution employs effective timetable to manage the use

of classrooms, laboratories, and sports facilities.

For the use of common infrastructure, booking system is in place to reserve space facilitating organized and equitable use of these resources.

The library functions in a systematic manner, with cataloguing and indexing systems for easy access to books, journals, and other resources. Library staff are available to assist students in finding materials and using library services effectively.

The college has established protocols for laboratory safety, equipment handling, and waste disposal

The sports complex, managed by PTI is regularly maintained, with fields, courts, and equipment inspected and repaired as and when necessary.

The IT support for computers and technology resources is provided by the system administrator.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

154

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

8

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
65	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
3	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	

4

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

120

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

3

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

53

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college actively promotes student representation and engagement across a wide range of administrative, co-curricular, and extracurricular activities, fostering an environment of collaboration and inclusivity. Students have the opportunity to participate in decision-making processes through structured platforms ensuring that their voices are heard and considered in institutional development.

On the co-curricular front, students participate in academic clubs, research committees, and departmental associations, engaging in activities that complement their academic learning. These opportunities enhance critical thinking, leadership, and problem-solving skills, preparing them for future professional challenges.

Extracurricular involvement is equally emphasized through various sports teams, cultural groups, and special interest clubs. Students organize and participate in festivals, competitions, and community service projects, promoting a sense of camaraderie and social responsibility. The college encourages student-led initiatives and provides mentorship and resources to bring their ideas to fruition.

Overall, by integrating students into key institutional processes, the college nurtures leadership, accountability, and a sense of belonging, empowering students to contribute meaningfully to campus life and beyond.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has an Alumni Association that is yet to be registered.

The Alumni Association facilitates networking opportunities for current students and recent graduates, connecting them with alumni who can provide guidance, internships, and job placements. This networking can be instrumental in helping students launch their careers. Alumni engage in mentorship programs, offering their expertise and experience to current students. This guidance helps students navigate academic challenges and prepares them for the professional world by providing insights into industry expectations and career development.

Alumni conduct guest lectures, workshops, and seminars, sharing their knowledge and experiences. This enriches the curriculum and provides students with practical insights into their fields of study.

The Association organizes various events such as reunions and networking events which foster a sense of community among alumni and encourage their ongoing involvement with the institution. These events often raise funds that directly benefit the institution.

Alumni serve as ambassadors for the college, promoting its achievements and values within their networks. Their advocacy can attract prospective students and foster partnerships with other organizations. Alumni are encouraged to provide feedback on their experiences and suggestions for institutional improvement, fostering a collaborative relationship between the institution and its graduates.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
---	----------------------

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Top Management determines the vision and mission, and on this basis the quality policy of the College is formulated. The Management provides necessary support in making and maintaining a productive and creative environment by suitable policy decisions, ensuring adequate academic autonomy and providing the adequate staff for planning and executing all activities and programmes. The Top Management gives freedom and

flexibility to the principal to lead all the academic activities of the College. The College functions under the leadership of the principal who gives impetus to all the academic and non-academic activities of the College. The principal as the executive head of the Institution executes the orders, circular and notices received from UGC, state government, affiliating university and the Management. On the recommendation of the Principal, the Top Management ensures availability of qualified faculty members to teach various subjects. The principal coordinates and monitors all the academic, co-curricular and extra-curricular activities of the College. The principal, the administrative head of the Institution, frames various committees and empowers them for smooth conduct of all the activities of the College. The principal acts as a liaison officer between the Management, the faculty members and the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes a culture of decentralized and participative management.

- The IQAC provides suggestions for improving the overall functioning of the College
- As the chairperson of IQAC, the Principal ensures that the implementation of quality policy is in line with the vision and mission and helps in planning, implementing and monitoring the quality parameters for the activities of the College.
- The Head of the Department in consultation with the department staff is responsible for the academic activities and for the smooth conduct and functioning of the day-to-day activities of the department. Design of the College. Asning of value added/certificate courses are discussed at the department meeting. The decisions are forwarded to the IQAC.
- Faculty members, as class-in-charge coordinate the day-to-day functioning of the class.

- The vision of the institute is also translated through the activities of various clubs, associations and cells that are coordinated by faculty members who in consultation with the student coordinators plan and organize various extra-curricular activities and activities.
- The faculty members are given the freedom to plan out various academic /non-academic activities and the responsibility to ensure that the events are conducted in tune with the vision and mission of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College has a perspective plan for its development. The aspects considered for inclusion are: curriculum development, teaching-learning process, research and development, student support and welfare, infrastructural development, community service, branding and availability of human resource. The perspective plan is reviewed by the Management at the end of each academic year and where necessary measures for improvement and increasing efficiency are considered.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Bishop of the Diocese is the President of the Trust and the Chairman of the Governing Body/Management Committee of the College. The Campus Director is present on the Campus 24x7. The College functions under the leadership of the Principal. The

principal executes the orders, circular and notices received from UGC, state government, affiliating university and the Management. The principal coordinates and monitors all the academic, co-curricular and extra-curricular activities of the College. The College has a functional IQAC comprising of the Principal, Heads of departments, some senior faculty members and the Management representative. The Head of the Department in consultation with the department staff is responsible for the functioning of the day-to-day activities of the department. Faculty members are nominated as class-in-charge to coordinate the day-to-day functioning of the class. The Principal frames various committees coordinated by faculty members who in consultation with the student coordinators / student executive committee ensure smooth conduct of all the activities of the College. The Administrative office is headed by the Office superintendent. Recruitment of qualified faculty members and other staff is done by the Management. The College has a Procedure Manual, Work Instructions and Guidelines for all concerned.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Though the College is a self-financed college, the following welfare schemes are available to teaching and non-teaching staff in the College.

- Promotion to higher grades and positions
- Fee concession to employees' children studying on Christ campus
- Provident Fund for non-teaching staff
- Short term loan through Christ Employees' Credit Society for all employees
- Transportation facility is made available to staff.
- Separate canteen for the staff members
- Individual cubicles for each faculty member
- Celebration of special occasions like Christmas, Navratri, ..
- College organizes fully sponsored staff tour once every three years.
- Faculty Development Committee - Programmes organized
- Leave granted- CL, SL, Maternity, sabbatical, EL
- Duty Leave - Conferences / Workshops
- Duty leaves to attend OP/ RC/ STTP
- Early time off on need basis
- Paid vacations even for adhoc staff members
- Staff members are permitted to render their services as visiting faculty member to university and other institutes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

17

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College has a Performance appraisal system in place for the staff.

- The College has a formal staff-appraisal system collected by the Management.
- Staff members also do a self-appraisal
- The Management uses this data along with information obtained from other sources for the performance appraisal of the staff.
- Feedback collected from students and analysed by the feedback committee is an important source of performance appraisal of the staff predominantly on effectiveness in teaching-learning.
- The Director and the Principal are present at all events and activities of the college and get first-hand information on the participation and involvement of the staff in the activities of the college
- CCTV camera located at strategic points on the campus also helps in monitoring
- Through regular interaction with the staff members and the heads of departments the Director and the Principal avail information on the performance and participation of staff members in various events / activities.
- Based on the review of the performance appraisal reports corrective measures are communicated by the principal to the staff members on a one to one basis. Names of staff members and departments which perform well are mentioned in the staff meetings and appreciated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Accounts are audited every year by internal and external auditors. The institution submits the audited report to the funding bodies on completion of the sponsored events and at the close of the financial year. These audited statements are made available to all on demand. The internal auditing is done by a Certified Chartered Accountant At the College level, the accounts are audited regularly. The external auditors visit the College half-yearly and conduct the audit. The audit report is presented on the completion of the audit at the end of the financial year. The Office Superintendent and the store in charge perform financial audits of clubs and associations to ensure fairness and transparency

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being self-financed the College does not receive any grant and hence strives hard for the mobilization of funds. The major sources of finance are the fees collected from students, sponsored conferences / seminars/ symposium and UGC funded research projects (College is 12B & 2f recognized by UGC). For the optimal utilization of the resources, the governing body which includes a financial committee lead by a finance officer prepares a budget for the academic year. Before the commencement of the academic year, each department prepares a list of requirements including infrastructural requirements, laboratory requirements and books and the same is submitted to the purchase in-charge after the approval of the principal. Depending on the availability of funds and the urgency of the requirement, the priorities are worked on and submitted to the management for approval. The Purchase officer in consultation with the finance officer ensures that the laboratory equipments and instruments with the right specifications are procured at the best prices. The librarian ensures the purchase of books, journals and magazines at an optimal price. The ICT requirements and purchases are made through the System Administrator of the Campus

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College has a functional IQAC since 2004. The IQAC is the decision-making body in terms of the academic, extra-curricular activities, student welfare as well as quality enhancement and quality sustenance measures. Meetings are held twice a term to evaluate the attainment of the quality objectives and to plan strategies for quality assurance. The institutional policy with regards to quality assurance is academic excellence, inculcating values together with quality learning and equipping the young generation to be an asset to the community and nation at large. The IQAC functions as per the guidelines of NAAC and has contributed in institutionalizing the quality assurance processes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a mechanism to review the teaching learning process

- As per the academic calendar provided by the IQAC, workload and time table is prepared by the departments and approved by the Principal.
- Accordingly each faculty members prepares a semester academic and practical plan which is verified by the HoD and approved by the Principal.
- The implementation of the timetable is monitored through CCTV camera and Quality inspection.
- A contingency plan is worked out in case of a faculty being on leave and it is also approved by the Principal.
- Quality inspection checks for syllabus completion are conducted by heads of departments twice in a semester and accordingly reported to the Principal.
- Feedback on teaching learning process is collected from the students and analysed by the feedback committee. Each faculty is given a copy of the feedback by the Principal with appropriate comments.
- The University results are analysed semester wise and subject wise to ensure effectiveness of academic

**programmes and attainment of the learning outcomes**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College implements measures aimed at promoting gender equity, fostering an inclusive environment, and addressing gender-related issues within the academic community, through Aarohan the Women Cell of the college. Workshops and seminars focusing on gender sensitivity, women's rights, and gender equity issues are organised. Speakers and experts in gender studies and women's empowerment are invited to provide diverse

perspectives and insights.

Anti-harassment policies are in place to create a safe and respectful environment for all. These policies include clear reporting mechanisms for grievances and measures to ensure a thorough investigation of complaints. The Women's Cell - Aarohan focuses on addressing issues specific to female students and staff. Mentorship initiatives are established to support female students in their academic and professional journeys.

The college actively promotes the participation of women in leadership roles, both in academic and administrative positions. Women are represented on committees and decision-making bodies. The recruitment process is designed to encourage diversity, with a focus on attracting female candidates for faculty and administrative positions.

The institution ensures that safe spaces are available for female students, including designated lounges or areas for relaxation and study.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**All forms of wastes are disposed periodically**

**Hazardous chemicals from laboratories are neutralized before disposal.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<b>No File Uploaded</b>
Geo tagged photographs of the facilities	<b>Nil</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college fosters an inclusive environment that focusses on cultural, regional, linguistic, communal, socioeconomic, and other diversities. To promote tolerance and harmony, the institution organizes activities like discussions, role-playing, and presentations, enabling students and staff to learn about and appreciate different cultures, traditions, and lifestyles. These events cultivate empathy and mutual respect among community members.

Cultural celebrations, such as Navratri and Onam, highlight diverse customs and promote cultural awareness. The college recognizes the linguistic diversity of its students by offering language courses and support groups to ensure non-native speakers can thrive academically. Multilingual resources, including translated materials and bilingual staff support, further aid students in overcoming language barriers. Faculty are encouraged to use inclusive teaching practices, accommodating diverse learning styles and fostering an engaging learning environment.

Counselling services tailored to the needs of diverse backgrounds provide mental health and cultural support, with trained counsellors addressing unique challenges faced by students. Student-led clubs representing various cultural, linguistic, and socioeconomic groups foster a sense of belonging and facilitate cultural exchange on campus.

The college also empowers women through mentorship programs, workshops, and leadership training, reinforcing gender equity

and challenging stereotypes. Overall, the institution prioritizes respect, safety, and inclusivity for all students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The NCC of the college plays a lead role in sensitization of students to the constitutional obligations, values, rights, duties, and responsibilities of citizens.

The first-year students and newly recruited staff participate in orientation sessions that include information about constitutional values and civic responsibilities. These programs lay the groundwork for understanding individual rights and the importance of fulfilling duties as citizens.

The college observes national days, such Republic Day and Independence Day, with programs that highlight the significance of the Constitution. These celebrations foster a sense of national pride and remind students and staff of their collective responsibilities as citizens.

Kargil Vijay Diwas is commemorated to pay respects to the martyrs of the Kargil war and to promote citizenship. Activities that promote cultural understanding and respect for diversity are encouraged, reinforcing the constitutional value of equality and the duty to foster harmony among different communities.

The college conducts awareness campaigns to disseminate information about constitutional rights and responsibilities. Awareness sessions are held to educate students and staff about their rights under the Constitution and also to address responsibilities, such as respect for others' rights and adherence to laws.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b></p> <p><b>4. Annual awareness programmes on Code of Conduct are organized</b></p>	C. Any 2 of the above
--	-----------------------

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals
---

<p>Through the celebration of national and international commemorative days, events, and festivals, the college promotes a culture of awareness, respect, and appreciation for diversity.</p> <p>The college commemorates India's independence (August 15) with flag hoisting ceremonies and speeches that reflect on the significance of freedom and the sacrifices made by freedom fighters. The celebration of Republic Day (January 26) includes</p>
--

a formal assembly where the national flag is unfurled. The parade and shows by NCC of the college mark the celebration of the day. The college observes Gandhi Jayanti (October 2) by organizing activities centered on the principles of non-violence, truth, and social justice advocated by Mahatma Gandhi. Kargil Vijay Diwas (July 26) is commemorated to pay respects to the martyrs of the Kargil war. A bike rally, throughout the city, by the NCC of our college creates a greater awareness among the local community as well.

Aarohan-the Women Cell of the college takes a lead in celebrating International Women's Day (March 8) by organizing activities focusing on women's empowerment, gender equality, and issues faced by women in society.

Celebrations for major festivals from different cultures and religions like Navratri, Diwali, Christmas, Pongal are organized.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice 1: Promoting Student Involvement in Organizing Activities**

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is committed to holistic education through diverse outreach and student development programs designed to foster leadership, social responsibility, and personal and academic growth. Students actively engage in community service activities, including health camps, literacy drives, and environmental conservation projects. Initiatives like tree plantation drives, plastic waste awareness campaigns, and clean-up operations promote sustainability and environmental consciousness.

To enhance academic learning, the college organizes workshops, seminars, and guest lectures by experts, and specialized training programs to prepare students for competitive job markets and higher studies. Participation in research projects, science fairs, and innovation challenges cultivates a culture of inquiry and discovery. Skill development programs, such as communication skills workshops, leadership training, and career guidance, equip students for professional success. Mock interviews, resume writing sessions, and industry-specific training modules bridge the gap between academia and industry.

The college emphasizes emotional well-being by offering programs on stress management, emotional intelligence, and work-life balance. Cultural clubs, sports teams, and artistic activities provide platforms to nurture creativity, teamwork, and a competitive spirit. Leadership programs offer opportunities to lead projects, organize events, and engage in student governance, developing future leaders. Overall, these initiatives create a nurturing environment, empowering students to contribute meaningfully to society.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Initiate more UG and PG courses

Initiate skill development programmes along with certificate courses

Academia- Industry collaboration

Infrastructure Development

Student and Staff welfare activities

Alumni association to be made functional

Organise subject specific national level event

Organise various national level curricular activities

Organise events to increase students participation in extracurricular and sports activities